

Best Practices For Distance Learning Smart's Mill MS



BEFORE CLASS



QUIET SPACE

Find a place where there is not much noise.



HEADPHONES

If headphones are available, plug them in so your teacher and classmates can hear you.



MATERIALS

Have your supplies, like paper and a pencil, ready to go.



TAKE CARE OF BUSINESS

Get a snack, a drink, and use the bathroom.

Join the class a few minutes before it starts.

DURING CLASS



TALKING

Put your microphone on mute when you are not talking.



CAMERA

Turn on your camera so you feel connected to your classmates. Keep your camera on during class. Use the "BLUR" function in Google.



CHAT

Your teacher might want you to use the chat box to type questions instead of saying them out loud.



KIND WORDS

Be kind online - your words and actions matter.

AFTER CLASS



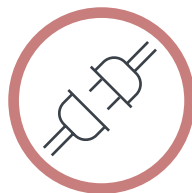
ASK FOR HELP

If you are stuck or confused, ask a classmate or teacher for help using phone, email, or post in your virtual classroom.



SHARE

Share what you are learning or working on with a family member.



UNPLUG

Spend time each day not looking at a screen! Two examples are for you to go read a book or play outside.